

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

**4597**

April 30, 2019  
6:00 p.m. meeting

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Ms.Mordaunt	<u>  A  </u>	Mr. Wescott	<u>X(6:03)</u>	Mr. Whalen	<u>  A  </u>
Miss Tallman	<u>  A  </u>	Mrs. McGuigan	<u>  X  </u>	Mr. Brown	<u>  X  </u>

Others Present

Dr. Mercora	<u>  X  </u>	Ms. Considine	<u>  X  </u>
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**III. FLAG SALUTE**

**IV. CAUCUS**

Motion by M. Smith and seconded by A. Lopez to go into caucus to discuss personnel matters at 6:07 p.m.

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Ms.Mordaunt	<u>  A  </u>	Mr. Wescott	<u>  X  </u>	Mr. Whalen	<u>  A  </u>
Miss Tallman	<u>  A  </u>	Mrs. McGuigan	<u>  X  </u>	Mr. Brown	<u>  X  </u>

RESOLVED, that pursuant to the Open Public Meetings act of 1975, the board is now going into Caucus to discuss matters relating to:

Minutes - April 30, 2019

- ☐ Matters rendered confidential by state or federal law  
☒ Personnel  
☐ Appointment of a public official  
☐ Matters covered by Attorney/Client Privilege  
☐ Pending or anticipated litigation  
☐ Pending or anticipated contract negotiations  
☐ Protection of the safety or property of the public  
☐ Matters which would constitute an unwarranted invasion of privacy  
☐ Matters in which the release of information would impair a right to receive funds from the United States Government  
☐ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education  
☐ Possible imposition of a civil penalty or suspension  
☐ Proposed goals of the Superintendent or evaluations of Superintendent.

Motion by M. Smith and seconded by A. Lopez to return from caucus at 6:35 p.m.

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Ms. Mordaunt	<u>  A  </u>	Mr. Wescott	<u>  X  </u>	Mr. Whalen	<u>  A  </u>
Miss Tallman	<u>  A  </u>	Mrs. McGuigan	<u>  X  </u>	Mr. Brown	<u>  X  </u>

## V. PRESENTATION

Presentation on 2019-2020 Budget

## VI. BUDGET

Resolution by M. Smith and seconded by M. Tallman to open the hearing on the budget

Board Members

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Ms. Mordaunt	<u>  A  </u>	Mr. Wescott	<u>  X  </u>	Mr. Whalen	<u>  A  </u>
Miss Tallman	<u>  A  </u>	Mrs. McGuigan	<u>  X  </u>	Mr. Brown	<u>  X  </u>

Discussion on budget:

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R. Villano asked about tax levy

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All staff included in budget with exception of retirement

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Resolution by M. Smith and seconded by M. Tallman to close the hearing on the budget

Board Members

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Ms. Mordaunt	<u>  A  </u>	Mr. Wescott	<u>  X  </u>	Mr. Whalen	<u>  A  </u>
Miss Tallman	<u>  A  </u>	Mrs. McGuigan	<u>  X  </u>	Mr. Brown	<u>  X  </u>

NEPTUNE CITY BOARD OF EDUCATION  
RESOLUTION TO ADOPT BUDGET  
2019-2020  
April 30, 2019

**Adoption of 2019-2020 Budget**

WHEREAS, the Neptune City Board of Education adopted a tentative budget on March 21, 2019 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 2, 2019 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press April 25 2019; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 30, 2019; and

NOW, THEREFORE BE IT RESOLVED that the budget be adopted for the 2019-2020 School Year and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

General Fund Current Expense	\$ 9,449,057
Transfer to Charter Schools	150,000
<b>Total General Fund</b>	<b>\$9,599,057</b>
Special Revenue Fund	381,372
Debt Service Fund	651,700
<b>Total</b>	<b>\$10,632,129</b>

**A4F**

**Tax Levy Certification Form A and B**

- A. BE IT RESOLVED, that the amount required for school purposes in the school district of Neptune City, County of Monmouth for the 2019-2020 school year is \$7,174,375 and is required to be levied for local school district purposes.

### Adoption of Tax Levy Schedule

- B. BE IT RESOLVED that Board of Education Adopt the tax levy schedule for the 2019-2020 school year and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

### NEPTUNE CITY SCHOOL DISTRICT

### TAX LEVY SCHEDULE

General Fund Tax Levy	\$ 6,685,345
Debt Service Tax Levy	<u>489,030</u>
Total Taxes to be Raised	<u><u>\$7,174,375</u></u>

DATE	AMOUNT
July	\$ 597,864.84
August	597,864.84
September	597,864.84
October	597,864.84
November	597,864.84
December	597,864.84
January	597,864.84
February	597,864.84
March	597,864.84
April	597,864.84
May	597,864.84
June	<u>597,864.84</u>
	<u><u>\$ 7,174,375</u></u>

Resolution by M. Smith and seconded by M. Tallman to adopt Budget

Board Members

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Ms.Mordaunt	<u>  A  </u>	Mr. Wescott	<u>  X  </u>	Mr. Whalen	<u>  A  </u>
Miss Tallman	<u>  A  </u>	Mrs. McGuigan	<u>  X  </u>	Mr. Brown	<u>  X  </u>

**VII. MINUTES**

Approval of the minutes of March 21, 2019

Motion: M. Smith Second: M. Tallman.

All in Favor X Oppose                     .

**VIII. ADMINISTRATION AND COMMITTEE REPORTS****CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Enrollment - March, 2019

123 Neptune Senior High School

5 Poseidon

9 High Tech (1); Allied Health (3); Wall Communications (2); BioTechnology (3)

7 Red Bank High School For Performing Arts (2); Information Technology (1);  
Academy of Finance (1); Academy of Engineering (1); Family and Consumer Science (2)

28 Special Education

254 Neptune City

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426 Total Enrollment

Fire Drills: 3/12/19

Shelter in Place - 3/27/19

Student Suspension Report: Five - March

Missing Child Report: None - March

Enrollment Report for December: 254 Neptune City

Discussion

- PARCC Update
- NCPD will have an active shooter drill at our school on May 16, 2019
- Kindergarten Registration to date is fifteen (15)
- Mother's Day - flower sale through National Junior Honor Society
- 8<sup>th</sup> Grade Graduation is on June 19, 2019 at 6:30 p.m.
- Leader in Me Leadership Day is June 7, 2019
- Boosters Lip Sync Battle – April 5, 2019

Reports Filed

SEMI Quarterly Report

Informational Material (attached):

- Enrollment as of March 31, 2019
- Bullying Report for April, 2019
- Nurses' Report for March, 2019
- Amended 2019-2020 Calendar

MOTION, The Board of Education approve the Chief School Administrator's Report as posted

Motion: A. Lopez Second: B. Wescott.

All in Favor X Oppose \_\_\_\_\_.

**LETTER OF RESIGNATION**

A. Susino read resignation letter from Dr. Debra Mercora, CSA, effective July 31, 2019

To approve, with regret, letter of resignation from Dr. Debra Mercora, CSA, effective July 31, 2019

Motion: M. Smith Second: A. Lopez.

All in Favor X Oppose \_\_\_\_\_.

**CORRESPONDENCE**

- Save the date – Workshop 2019, October 21-24, 2019

MOTION, The Board of Education receives and file all items listed under Correspondence as posted

Motion: R. Brown Second: B. Wescott.

All in Favor X Oppose \_\_\_\_\_.

**IX. BOARD PRESIDENT AND COMMITTEE REPORTS:****BOARD PRESIDENT**


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Lip Sync went very well

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**CURRICULUM AND INSTRUCTION**

COMMITTEE REPORTS - Marissa Smith (Chair)  
Antonio Lopez, Madeline Tallman, Michele McGuigan

**RESOLUTIONS**

1. To approve the following workshops:  
*United for Health Equity* for Gina Nastro on April 18, 2019 held in Montclair at no cost to the District  
*Comprehensive Equity Plan* for Debra Mercora on May 1, 2019 held in Englishtown at no cost to the District  
*Collaborative Workshop for Annual School Plans - Central PM* for Margo O'Connor on April 29, 2019 held in Trenton at no cost to the District

RESOLVE, The Board of Education approve the items listed under Curriculum and Instruction as posted

Motion:	<u>M. Smith</u>	Second:	<u>A. Susino</u>		
Mr. Susino	<u>X</u>	Mrs. Smith	<u>X</u>	Mr. Lopez	<u>X</u>
Ms. Mordaunt	<u>A</u>	Mr. Wescott	<u>X</u>	Mr. Whalen	<u>A</u>
Miss Tallman	<u>A</u>	Mrs. McGuigan	<u>X</u>	Mr. Brown	<u>X</u>

**FINANCE AND OPERATIONS**

COMMITTEE REPORTS - Christine Mordaunt (Chair)  
Dave Whalen, Bob Brown

**RESOLUTIONS**

1. To approve the Bills List attached in the amount of \$502,886.53
2. To approve attached Payroll for the Month of March
3. To approve attached Transfer of Appropriations Report
4. To approve attached Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Linda M. Considine, Board Secretary certify that as of March 31, 2019 no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of March 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the Monthly Secretary's and Treasurer's Reports for the month of March 31, 2019
7. To approve contract with Educational Services Commission of New Jersey for Participation in Coordinated Transportation for the 2019-2020 School Year.
8. To approve amended 2019-2020 school calendar
9. To approve second reading of policy:  
7461 Sustainable School - Green School Policy
10. To approve Tuition Contracts:  
To receive two students from Jackson Township as follows:  
JM Kdg. in the amount of \$17,325 prorated from December through June  
JM 2<sup>nd</sup> Self-Contained in the amount of \$22,458 prorated from December through June  
To receive one student from Toms River as follows:  
IP 2<sup>nd</sup> grade in the amount of \$16,697 prorated from April through June

RESOLVE, The Board of Education approve the items listed under Finance and Operations as posted

Motion:	<u>A. Susino</u>	Second:	<u>M. Smith</u>	
Mr. Susino	<u>X</u>	Mrs. Smith	<u>X</u>	Mr. Lopez <u>X</u>
Ms. Mordaunt	<u>A</u>	Mr. Wescott	<u>X-No to #1</u>	Mr. Whalen <u>A</u>
Miss Tallman	<u>A</u>	Mrs. McGuigan	<u>X</u>	Mr. Brown <u>X</u>

## HUMAN RESOURCES

COMMITTEE REPORTS - Anthony Susino (Chair)  
Christine Mordaunt, Bruce Wescott

## RESOLUTIONS

None

RESOLVE, The Board of Education approve the items listed under Human Resources as posted

Motion:	<u>A. Susino</u>	Second:	<u>M. Smith</u>	
Mr. Susino	<u>X</u>	Mrs. Smith	<u>X</u>	Mr. Lopez <u>X</u>
Ms. Mordaunt	<u>A</u>	Mr. Wescott	<u>X</u>	Mr. Whalen <u>A</u>
Miss Tallman	<u>A</u>	Mrs. McGuigan	<u>X</u>	Mr. Brown <u>X</u>



**X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

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A. Lopez – curriculum adoption, ROTC, T.V. Production

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**XI. OLD BUSINESS**

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B. Wescott – discussed concrete slab and costs

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**XII. NEW BUSINESS**

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None

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**XIII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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Mr. Wardell – Red Bank Regional tuition costs

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No Sports Night – we will have a picnic instead

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**XIV. MOTION TO ADJOURN**

Motion: \_\_\_\_\_ M. Smith \_\_\_\_\_ Second: \_\_\_\_\_ B. Wescott \_\_\_\_\_.

All in Favor \_\_\_\_\_ X \_\_\_\_\_ Oppose \_\_\_\_\_.

Time: \_\_\_\_\_ 7:42 \_\_\_\_\_ P.M.